



U.S. House of Representatives

COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

☒ Original ☐ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, **you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed.** Please **do not** file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Michele Gargiulo
2. a. Name of Accompanying Relative: _____ **OR** None ☒
 b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: July 21, 2019 Return: July 27, 2019
 b. Dates at Personal Expense, if any: _____ **OR** None ☒
4. Departure City: New Orleans, LA Destination: Ottawa Canada Return City: New Orleans, LA
5. Sponsor(s), Who Paid for the Trip: Former members of Congress FMC
6. Describe Meetings and Events Attended: _____
 meetings with members of Parliament, discussed trade issues, border issues and indigenous people issue. Met with
7. Attached to this form are **each** of the following, *signify that each item is attached by checking the corresponding box:*
 - a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
 - b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor **prior** to the trip, **including all** attachments **and** the *Grantmaking or Non-Grantmaking Sponsor Forms*;
 - c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; **and**
 - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box: ☒
 b. If not, explain: _____

LEGISLATIVE RESOURCE CENTER
2019 AUG 13 PM 2:23
OFFICE OF THE CLERK
U.S. HOUSE OF REPRESENTATIVES

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: Michele Gargiulo Date: 8/12/19

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Steven Palazzo Date: 8/12/19

Signature of Supervising Member: Steven Palazzo



U.S. House of Representatives

COMMITTEE ON ETHICS

Sponsor Post-Travel Disclosure Form

☒ Original ☐ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: US Association of Former Members of Congress (FMC)

2. Travel Destination(s): Canada: Ottawa, Winnipeg, Calgary

3. Date of Departure: July 19, 2019 Date of Return: July 27, 2019

4. Name(s) of Traveler(s): Michele Gargiulo

Note: You may list more than one traveler on a form only if *all* information is *identical* for each person listed.

5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

| | Total Transportation Expenses | Total Lodging Expenses | Total Meal Expenses | Total Other Expenses (dollar amount per item and description) |
|----------------------------|-------------------------------|------------------------|---------------------|---|
| Traveler | \$2435 | \$1001 | \$475 | \$56 baggage \$100 room rental |
| Accompanying Family Member | NA | NA | NA | NA |

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box: ☒

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: [Signature] Date: July 30, 2019

Name: Sharon Witiw Title: CEO

Organization: US Association of Former Members of Congress (FMC)

I am an officer of the above-named organization. Signify statement is true by checking box: ☒

Address: 1401 K Street, Suite 901. Washington, DC 20005

Telephone: 202-507-4850 Email: pweichlein@usafmc.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.



U.S. House of Representatives

COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Michele Gargiulo
2. Sponsor(s) who will be paying for the trip: Former Members of Congress
3. City and State or Foreign Country of Travel: Ottawa, Winnipeg, and Calgary Canada
4. a. Date of Departure: July 21, 2019 Date of Return: July 27, 2019
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No
If yes, list dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? ☐ Yes ☒ No If yes:
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
(3) Accompanying Family Member is at least 18 years of age: ☐ Yes ☐ No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? ☐ Yes ☒ No
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☒ Yes ☐ No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. Staff should include their job title and how the activities on the itinerary relate to their duties.
Michele Gargiulo, District Director, invited because Congressman Palazzo currently serves on the Commerce Subcommittee
Serving as district Director for South MS I am involved in learning about NAFTA. Our state borders the Gulf of Mexico. Trade is ongoing with our 3 major ports of entry along the district border. We are heavily involved in commerce.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? ☐ Yes ☒ No
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member

Steven Palazzo

Date

6/20/19



U.S. House of Representatives

COMMITTEE ON ETHICS

Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: Former Members of Congress (FMC)
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent. Signify that the statement is true by checking box: ☒
3. Check only one. I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: ☒ OR
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: ☐ OR
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☐
If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary):
see attachment
5. Is travel being offered to an accompanying family member of the House invitee(s)? ☐ Yes ☒ No
6. Date of Departure: see attachment Date of Return: July 27, 2019
7. a. City of departure: see attachment
b. Destination(s): Ottawa, Winnipeg and Calgary, Canada
c. City of return: see attachment
8. Check only one. I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ OR
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☒ OR
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
9. Check only one of the following:
 - a. I checked 8(a) or (b) above: ☒
 - b. I checked 8(c) above but am not offering any lodging: ☐
 - c. I checked 8(c) above and am offering lodging and meals for one night: ☐ OR
 - d. I checked 8(c) above and am offering lodging and meals for two nights: ☐ If you checked this box, explain why the second night of lodging is warranted: _____



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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). Indicate agenda is attached by checking box: ☒
11. Check only one of the following:
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. Signify that the statement is true by checking box: ☒ OR
- b. Not Applicable. Trip sponsor is a U.S. institution of higher education: ☐
12. For each sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip and its role in organizing and/or conducting the trip:
- FMC is a 501(c)(3) whose mission is to strengthen the Congress through promoting a collaborative approach to policy making and to deepen the understanding our democratic system. This trip will bring together a bipartisan group of 8 district directors from across the US to learn about the current state of US-Canada Trade, Indigenous Po
13. Answer parts a and b. Answer part c if necessary:
- a. Mode of travel: Air ☒ Rail ☐ Bus ☐ Car ☐ Other ☒ (specify: charter van _____)
- b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
- _____
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). Signify that the statement is true by checking box: ☒
15. Check only one. I represent that either:
- a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ OR
- b. The trip involves events that are arranged specifically with regard to congressional participation: ☒
- If "b" is checked:
- 1) Detail the cost per day of meals (approximate cost may be provided): _____
\$121 per person in Ottawa; \$112 per person in Winnipeg; \$141 per person in Calgary (good faith estimate).
- 2) Provide the reason for selecting the location of the event or trip: Canada border country & indigenous people issues. Ottawa as the Capital; Winnipeg is a border city/indigenous; & Calgary is the Canadian energy capital.
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Andaz Ottawa Byward Market City: Ottawa Cost Per Night: \$165
Reason(s) for Selecting: recommendation of the US Embassy
- Hotel Name: Mere Hotel City: Winnipeg Cost Per Night: \$128
Reason(s) for Selecting: location to meetings and to exit the city easily to get to the border
- Hotel Name: The Westin Calgary City: Calgary Cost Per Night: \$181
Reason(s) for Selecting: Best hotel in downtown within the permissible rate.
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. Signify that the statement is true by checking box: ☒



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COMMITTEE ON ETHICS

18. Total Expenses for each Participant:

| | | | |
|--|---|--|-------------------------------------|
| <input type="checkbox"/> Actual Amounts | Total Transportation Expenses per Participant | Total Lodging Expenses per Participant | Total Meal Expenses per Participant |
| <input checked="" type="checkbox"/> Good Faith Estimates | | | |
| For each Member, Officer, or Employee | see attachment | \$950 | \$790 |
| For each Accompanying Family Member | N/A | N/A | N/A |

| | | |
|---------------------------------------|---|--|
| | Other Expenses (dollar amount per item) | Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.) |
| For each Member, Officer, or Employee | \$300 | room rental, panelist meals |
| For each Accompanying Family Member | N/A | N/A |

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

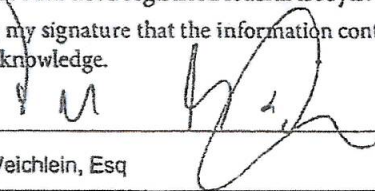
19. Check only one:

a. I certify that I am an officer of the organization listed below: ☒ OR

b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:  Date: June 14, 2019

Name: Pete Weichlein, Esq

Title: CEO

Organization: Former Members of Congress (FMC)

Address: 1401 K Street, Suite 503, Washington, DC 20005

Telephone: 202-222-0972

Email: pweichlein@usafmc.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Version date 12/2018 by Committee on Ethics

Theodore E. Deutch, Florida
Chairman
Kenny Marchant, Texas
Ranking Member

Grace Meng, New York
Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Anthony Brown, Maryland

John Ratcliffe, Texas
George Holding, North Carolina
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Michael Guest, Mississippi



ONE HUNDRED SIXTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
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1015 Longworth House Office Building
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Telephone: (202) 225-7103
Facsimile: (202) 225-7392

July 10, 2019

Ms. Michele Gargiulo
Office of the Honorable Steven Palazzo
84 48th Street
Gulfport, MS 39507

Dear Ms. Gargiulo:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Canada,¹ scheduled for July 21 to 27, 2019, sponsored by United States Association of Former Members of Congress.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

Because the trip may involve meetings with foreign government representatives, we note that House employees may accept, under the Foreign Gifts and Decorations Act (FGDA), gifts "of minimal value [currently \$390] tendered as a souvenir or mark of courtesy" by a foreign government. Any tangible gifts valued in excess of minimal value received from a foreign government must, within 60 days of acceptance, be disclosed on a Form for Disclosing Gifts from Foreign Governments and either turned over to the Clerk of the House, or, with the written approval of the Committee, retained for official use.

¹ Please be aware that the Committee's review of the proposed trip does not extend to either the security situation in the destination country or security related to foreign travel in general. We recommend you contact the Sergeant at Arms (SAA) for a safety and security briefing prior to your departure. SAA may be reached at (202) 226-2044 or ohsstaff@mail.house.gov. House travelers should also register for the U.S. State Department's Smart Traveler Enrollment Program at <https://step.state.gov>.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,

A handwritten signature in blue ink, appearing to read "Theodore E. Deutch".

Theodore E. Deutch
Chairman

A handwritten signature in blue ink, appearing to read "Kenny Marchant".

Kenny Marchant
Ranking Member

TED/KM:adw

Attachment for House Congressional Ethics Form
FMC: District Director Study Tour Canada, July 21- 27, 2019

- 4.
1. **Mr. Robert Aery, District Director Rep. Kevin Hern** – invited because Rep. Hern is on the Natural Resources Subcommittee and the Indigenous People Subcommittee.
 2. **Ms. Susie Byrd, District Director, Rep. Veronica Escobar** – invited because the district is on the border.
 3. **Ms. Debra Detmers Fansler, District Director, Rep. John Shimkus** – invited because Rep. Shimkus is on the House Energy and Committee
 4. **Mr. Chris Flores, District Director, Rep. Dan Kildee** – invited because Rep. Kildee is on the Trade Subcommittee and a border district.
 5. **Ms. Michele Gargiulo, District Director, Rep. Steven Palazzo** – invited because Rep. Palazzo is on the Commerce Subcommittee.
 6. **Mr. Jesse Garza, District Director, Rep. Sean Duffy** – invited because the district is on the border.
 7. **Mr. Peter Jenks, District Director, Rep. Rob Bishop** – invited because Rep. Bishop is on the Indigenous People Subcommittee.
 8. **Ms. Jessica Mier, District Director, Rep. Susan Davis** – invited because the district is on the border.
6. Jessica Mier will depart July 20th and returning July 27th

All remaining participants will begin flights on July 21st and will return on July 27th

7.

| Name | Departure city | Return city |
|------------------|--------------------|--------------------|
| Robert Aery | Dallas, TX | Dallas, TX |
| Susie Byrd | El Paso, TX | El Paso, TX |
| Debra Fansler | St. Louis, MO | St. Louis, MO |
| Chris Flores | Detroit, MI | Detroit, MI |
| Jesse Garza | Minneapolis, MN | Minneapolis, MN |
| Michele Gargiulo | New Orleans, LA | New Orleans, LA |
| Peter Jenks | Salt Lake City, UT | Salt Lake City, UT |
| Jessica Mier | San Diego, CA | San Diego, CA |

12. people, specifically the study tour will focus on trade and the new NAFTA, security, Indigenous People, immigration and the upcoming elections in Canada. With the Canada being our greatest border country visiting the country and hearing from experts on border issues from their side will provide our delegation an important perspective and a greater understanding on how to address issues from the US side. ill be around trade and the new NAFTA, security, Indigenous People, immigration and the upcoming elections in Canada.

18. Costs

Transportation:

| Name | Flights (good faith estimate) | Ground (good faith estimate) | Total (good faith estimate) |
|------------------|-------------------------------|------------------------------|-----------------------------|
| Robert Aery | \$554 + \$500 | \$200 | \$1254 |
| Susie Byrd | \$1111 + \$500 | \$200 | \$1811 |
| Debra Fansler | \$990 + \$500 | \$200 | \$1690 |
| Chris Flores | \$725 + \$500 | \$200 | \$1425 |
| Jesse Garza | \$836 + \$500 | \$200 | \$1536 |
| Michele Gargiulo | \$1270 + \$500 | \$200 | \$1970 |
| Peter Jenks | \$1305 + \$500 | \$200 | \$2005 |
| Jessica Mier | \$1163 + \$500 | \$200 | \$1663 |



2019 District Directors Study Tour

July 21-28, 2019

Ottawa, Winnipeg & Calgary, Canada

Draft Schedule

| <u>Hotel</u> | <u>Contact</u> |
|--|---|
| <u>Ottawa:</u> | |
| Andaz Ottawa Byward Market 325 Dalhousie Street, Ottawa, ON K1N7G1, CA (613)321-1234 | Sharon Witiw (703)309-3691 |
| <u>Winnipeg:</u> | |
| Mere Hotel 333 Waterfront Drive Winnipeg, Manitoba R3B0V1 (204)594-0333 | Haley LaTourette (908) 410-5008 US Embassy in Canada 490 Sussex Drive, Ottawa, ON K1N1G8 613-238-5335 |
| <u>Calgary:</u> | |
| The Westin Calgary 320 4th Avenue, SW Calgary, AB T2P 2S6 (403) 266-1611 | |

Saturday, July 20

(casual attire)

| | | | | |
|---------|------|----------------|---------------------------|--------------------------|
| Jessica | Mier | UA1916/ UA6142 | San Diego/ Washington, DC | Landing 21 st |
|---------|------|----------------|---------------------------|--------------------------|

Sunday, July 21

(casual attire)

Departures from home airports to Ottawa, Canada

Arrivals:

| <u>First Name</u> | <u>Last name</u> | <u>flights</u> | <u>Departure location</u> | <u>Arrival time</u> |
|-------------------|------------------|----------------------|---------------------------------|---------------------|
| Robert | Aery | AC7662/AC0450 | Dallas/Toronto | 1:11 PM |
| Susie | Byrd | UA6383/UA2091/UA6020 | El Paso/Houston/ Washington, DC | 6:42 PM |
| Debra | Fansler | US4914/UA6042 | St. Louis/Washington, DC | 2:05 PM |
| Chris | Flores | DL5011 | Detroit | 3:44 PM |
| Michele | Gargiulo | DL0542/DL5011 | New Orleans/ Detroit | 3:44 PM |
| Jesse | Garza | DL971/DL5011 | Minneapolis/ Detroit | 3:44PM |
| Peter | Jenks | DL1882/ DL5011 | Salt Lake City/ Detroit | 3:44 PM |
| Jessica | Mier | UA1916/ UA6142 | San Diego/ Washington, DC | 9:34 AM |
| Sharon | Witiw | | Arriving on Friday | |
| Haley | LaTourette | UA 6025/ UA 6020 | Charleston/Washington, DC | 6:42 PM |

OTTAWA, ONTARIO

7:00-8:30 PM

Welcome Dinner

Topic: Discuss the schedule and the topics of discussion

Location: *Andaz Ottawa Byward Market Hotel*

MEET IN THE LOBBY AT 8:00AM

- 8:30 – 10:00AM** **US Embassy Briefing**
Topics: Overview of the state of US- Canadian relations, including trade and border issues; political and economic issues
Location: US Embassy in Ottawa
- 10:30 – 12:00PM** **Building tour and discussion: Overview of Historical Canadian: Governmental, Current Politics and Policies**
Topics: Introduction to Canada and the current bi-lateral relationship
Location: Parliament Buildings: Canadian Senate and House of Commons, stopping at National Landmarks along the route
Marcus Pistor is the Senior Director, Economics, Resources and International Affairs Division at the Library of Parliament.
Frances LeBlanc is a Former Parliamentarian, and currently serves as Executive Director of the Canadian Association of Former Parliamentarians.
- 12:00 - 1:30PM** **Luncheon with resource specialists from the Library of Parliament**
Topic: Canadian history and politics
Location: Library of Parliament
- 1:30- 2:30 PM** **Roundtable Discussion on current US-Canada trade policy**
Topics: Canada-US trade Agenda, NAFTA, and the Successor USMCA
Location: 50 O'Connor, Library of Parliament Conference Room
Andrew McCracken, Director, Trade Negotiations, North America Division
- 2:40- 3:40PM** **Roundtable Discussion on Immigration in Canada**
Topic: Unique challenges that Canada faces with immigration and how the US policies are impacting Canada
Location: 50 O'Connor, Library of Parliament Conference Room
Paul MacKinnon, ADM Statagic & Program Policy at Immigration Canada
Andre Baril, DG Immigration Operations
- 3:50-4:50PM** **Roundtable discussion on the border issues**
Topics: Overview of the US-Canada border issues and how it has changed over time.
Location: 50 O'Connor, Library of Parliament Conference Room.

Invitation extended awaiting confirmation

Jacques Cloutier, VP Canada Border Services Agency

6:30-8:00PM

Dinner discussion with Canadian journalist/ political commentator

Topic: what is going on with Canada's elections.

Location: TBD (*Vittoria Trattoria?*)

Invitations extended. Waiting for confirmation

Greg MacEachern, Political commentator & Senior Vice President, Government Relations, Proof Strategies

John Ivison, National Political Columnist for the National Post

Susan Delacourt, Author and senior writer at the Toronto Star.

Tuesday, July 23

(business casual attire)

7:00AM Meet in Lobby for flight to Winnipeg
(9:10 AM flight time 2 hours) (time change)

WINNIPEG, MANITOBA

Drop bags at hotel, possibly

Walk to Neeginan Center

12:00-1:00PM

Luncheon Discussion at Neeginan

Topics: The steps and struggles to overcome the challenges that native people faced to start a business with local business leaders and representatives from the Neeginan Center/ CAHRD

Location: Neeginan Center, Winnipeg

1:00- 3:00 PM

Center tour and discussion with leaders

Topics: The political structure and system of the Aboriginal People in Canada

Location: Neeginan Center, Winnipeg

3:15-4:30 PM

Meeting and discussion with MP

Topics: Discussion with Robert Falcon Ouellette, MP about US-Canadian relations- border issues

Location: Robert Falcon-Ouellette Office

6:15 -8:30PM

Dinner Discussion with members of the Manitoba Business Council

Topic: Local/Regional politics of a border district.

Location: Manitoba Club

7:30 AM Meet in Lobby to drive to border

(Drive 2.5 hours)

10:00 – 10:45AM **Meeting and Discussion with Mayor Judy Swanson**

Topic: Challenges facing a town on the border

Location: Boissevain,

11:00 – 12:30PM **Tour & luncheon discussion**

Topics: Tour of the Peace Garden and Discussion with local leaders and community organizers

Location: International Peace Garden, Boissevain (The International Peace Garden is a 3.65-square-mile park located adjacent to the International Peace Garden Border Crossing between Canada and the United States, in the state of North Dakota and the province of Manitoba.)

12:30 - 1:15PM

Discussion with Canadian Customs Representative

Topic: Goods traveling over the border with the US.

Location: International Peace Garden, Boissevain

(Drive to Brandon)

2:30- 3:15PM

Meeting with Larry McGuire MP (awaiting confirmation)

Topics: US Canadian bilateral relations

Location: MP McGuire's Office, Brandon

3:15- 4:00PM

Meeting with Oil Representative

Topic: The US-Canadian relations regarding oil.

Location: Brandon

(Drive back to hotel 2 hours)

Meet in hotel lobby 7:00PM

7:30-9:00PM

Dinner Discussion with local media (invitations pending)

Topic:

Location:

CALGARY, ALBERTA

Check out of hotel and drive to airport

Meet in the Lobby head to the airport for flight to Calgary
2.25 hour flight time.

Arrive in Calgary at 11:00AM (time change)

Check into hotel

12:00- 1:15PM

Lunch

Location: TBD

1:30- 3:00PM

Roundtable Discussion with Energy Minister

Topics: The various energy paths of Canada and employment paths

Location: TBD

Invitation extended: awaiting confirmation

Sonya Savage, Energy Minister in Alberta

3:15 – 4:30PM

Tour of energy facility/plant/ fields *pending*

6:30-8:00PM

Dinner discussion with local journalists *Invitations pending*

Topic: What are the energy issues most important to the public in Alberta

Location: TBD

8:30 – 10:00AM

Breakfast discussion with Canadian Association of Petroleum Producers leader

Topics: The importance of Petroleum in Canada and Alberta

Location: hotel

Invitation extended: awaiting confirmation

Stacey Hatchers, Vice President and Executive Director

10:30 – 12:00PM

Roundtable discussion with a clean energy expert

Topics: What is Shell doing to move towards renewable energy

Location: TBD

Invitation extended: awaiting confirmation

Denise Chang-Yen, the Business Development Manager, Power and Renewables for Shell

12:30 - 1:30PM

Lunch Discussion with Michelle Rempel, MP

Topics: Issues regarding your energy rich district and the relationship with US energy policies and concerns

Location: TBD

2:00- 4:00 PM

Visit to Discussion with Pipeline Representative

Topics: What is the current state of the pipelines and are they coming through the US.

Location: TBD

Invitation extended

6:30-8:30PM

Closing Dinner

Topic: Review what was discussed throughout the week.

Location:

Saturday, July 27

(casual attire)

Head to the airport to fly home

Departures:

| <u>First Name</u> | <u>Last name</u> | <u>flight</u> | <u>Connections + destination</u> | <u>depart time</u> |
|-------------------|------------------|-------------------|----------------------------------|--------------------|
| Robert | Aery | UA1599/ UA6249 | Houston/Dallas | 6:00 AM |
| Susie | Byrd | UA0469/UA4774 | Denver/El Paso | 7:25 AM |
| Debra | Fansler | UA0469/ UA1778 | Denver/ St. Louis | 7:25 AM |
| Chris | Flotes | DL1319/DL1476 | St Paul/Detroit | 11:21AM |
| Michele | Gargiulo | DL7192/ DL2266 | Atlanta/ New Orleans | 9:55 AM |
| Jesse | Garza | DL 1319 | Minneapolis | 11:21 AM |
| Peter | Jenks | DL5849 | Salt Lake City | 2:19 PM |
| Jessica | Mier | UA5344/ UA0710 | Denver/San Diego | 11:08 AM |
| Sharon | Witiw | UA 0312 / UA 0624 | Chicago/Washington, DC | 9:05 PM |
| Haley | LaTourette | UA 0312/ UA 0624 | Chicago/Washington, DC | 9:05 PM |

Thursday, July 25
attire)

(business casual

7:30AM Meet in the Lobby

We can grab breakfast at the airport

Check out of hotel and head to the airport for flight to Calgary

(9:40 AM flight time, 2 ½ hour flight time, arrive at 10:44 AM) (note: time change)

CALGARY, ALBERTA

11:30- 1:30PM

Tour of Control Room and Lunch Discussion

Topic: The management of the natural gas pipelines throughout the country.

PETER

Location: Trans Canada (TC) Energy Tower, 450 1st Street SW, Calgary

Alexander Oehler, Director of Federal Government Relations & Policy US, TC Energy

2:30-3:30

meeting with Tom Palak of Enbridge Inc.

200-425 1st Street SW

Thomas Palak, Senior Government Affairs Advisory, Western Canada,

Topic: Oil pipelines that start in Canada and go to US. The challenges the company faces with pipelines and how the country follows the laws of inclusion of Indigenous People on pipeline issues.

Contact phone: 403-367-2098/ cell: 587-437-5952

~~2:00 3:30PM~~

~~Roundtable Discussion with Energy Minister CANCELLED/~~

~~Topics: The various energy paths of Canada and employment in the energy sector~~

~~DEBRA~~

~~Location: TBD~~

Awaiting details

~~Sonya Savage, Energy Minister in Alberta~~

~~Chris Bloomer, CEO of CEPA~~

Check into hotel

5:00PM Meet in hotel lobby walk to tower/ dinner

5:30-6:30PM

Tour of Calgary Tower

~~Topic: View of and lesson in the geography of Alberta, to understand how the area as the Canadian energy hub.~~

MICHELE

~~Location: Calgary Tower, 101 9th Ave. SW, Calgary~~

THE VIEW AND TOUR FROM THE TOWER ON THE GEOGRAPHY OF ALBERTA WAS CANCELLED BECAUSE THE ELEVATORS IN THE TOWER HAD ISSUES CLOSING DOWN THE TOWER (one elevator fell 11 stories) DINNER DISCUSSION WAS STILL HELD IN A NEW LOCATION.

6:00 MEET IN LOBBY TO GO TO DINNER.

Dinner changed to Centini Res, 160 8th Aven, SE

6:30-8:00PM

Dinner discussion with former Minister of State for Transportation

Topic: What are the energy issues most important to the public in Alberta

JESSICA

~~Location: Sky 360 Restaurant, Calgary Tower, (confirmation number 7270)~~



The Hon. Rob Merrifield. Merrifield, the Special Representative of the Province of Alberta to the United State of America. Prior to this, he was the Member of Parliament for Yellowhead. He was first elected in 2000 and subsequently re-elected in 2004, 2006, 2008 and 2011. In 2012, Merrifield was given a mandate from Prime Minister Stephen Harper to engage the United States Congress on issues relevant to Canadian interests. He has actively engaged members of both the U.S. House of Representatives and Senate on issues such as the Keystone XL Pipeline, mandatory Country of Origin Labelling and Buy American legislation. During his time working as a congressional liaison for the Government of Canada, from 2011-2014 Merrifield was also the Chair of the House of Commons Standing Committee on International Trade and a member of the House of

Commons Board of Internal Economy, which is the governing body of House of Commons administration. Merrifield was appointed to Cabinet in 2008 as the Minister of State for Transport by Prime Minister Stephen Harper. He served in Cabinet until 2011. As Minister, his accomplishments included revitalizing Marine Atlantic with two new ferries, initiating Canada Post's postal transformation and overseeing the rollout of Transport Canada's Alberta and Saskatchewan infrastructure funds as part of Canada's Economic Action Plan. Other successes included facilitating the tripling of the capacity of Ridley Terminal in Kitimat, B.C., to 12 million tonnes, allowing the crown corporation to see a profit; increasing the flow-through efficiency at Canadian airports and decreasing the cost of security as the Minister responsible for the Canadian Air Transport Security Authority; overseeing the significant refurbishing of the VIA Rail fleet; re-establishing safeguard protocol at the Royal Canadian Mint; and, introducing the *Fair Rail Freight Service Act*, which rebalanced the relationship between the shippers and the railway companies. In addition, during his time in Cabinet, Merrifield held a seat on the Treasury Board of Canada. Prior to his appointment to Cabinet, Merrifield served as the Chair of the House of Commons Standing Committee on Finance and was the Chair of the Canada-United States Inter-Parliamentary Association. He also served on the House of Commons Standing Committee on Health in many capacities including Chair, Official Opposition Senior Health Critic and Vice-Chair. Merrifield was raised on a dairy farm outside of Whitecourt, Alberta. After meeting his wife Brenda at college, he took over the family farm and has since passed the farm's operations on to his son, Chad.

Friday, July 26
attire)

(business

Meet in hotel lobby at 8:00AM

Walk to first meeting

8:30 – 10:00AM

Breakfast discussion with Canadian Association of Petroleum Producers leader

Topics: Overview of Canadian Oil and Gas Industry and relations and engagement of indigenous to the industry.

JESSE

*Location: CAPP office, Committee Room A, 2100 350 7th Avenue, SW
Calgary*

Cole Schulz, Special Advisor to the President, Canadian Association of Petroleum Producers

Cam Sorenson, Advisor, Indigenous Affairs Canadian Association of Petroleum Producers



Kory Zwack, In his role as Manager of Government Engagement at the Canadian Association of Petroleum Producers (CAPP), Kory is responsible for the development and implementation of government relations initiatives that advance oil and gas priority issues at the federal level in Canada. In addition, he is the CAPP lead toward US engagement, ensuring awareness of the importance of Canadian energy – in the North American context – is understood by members of Congress, the Trump Administration, and Think Tanks in Washington, DC.

With almost 20 years of public policy experience, Kory has worked on Parliament Hill, in the post-secondary sector, and with the Government of Alberta before moving to oil and gas industry in 2012. Prior to joining

CAPP, Kory worked in the midstream sector and focused on US industry relations engagement, public policy and proposed regulatory changes under the Obama Administration. Kory likes to stay active in his local community and has volunteered for numerous political campaigns in Canada and the US throughout the years. He also considers election nights – and all subsequent analysis – his Super Bowl.

10:30- 12:00

Roundtable discussion with Canada West Foundation

134 11th Avenue, Southeast suite 110, Calgary AB

contact: Maureen Parkinson- office phone 403-264-9535 and
maureens cell phone 403-619-1237

Topic: This discussion will provide an objective perspective of the challenges of trade and security issues facing the US- Canada relationship

10:30 – 12:00PM

Roundtable discussion with a clean energy expert

CANCELLED

Topics: What is Shell doing to move towards renewable energy

CHRIS

Location: TBD

~~Ms. Denise Chang Yen, the Business Development Manager, Power and Renewables for Shell~~

~~12:30-1:30PM Lunch Discussion with Michelle Rempel, MP CANCELLED~~

~~Topics: Issues regarding your energy rich district and the relationship with~~

~~US energy policies and concerns~~

~~SUSIE Location: TBD~~

2:00- 3:30PM Discussion on Canadian Energy Markets and Supplies

Topics: The current state of Canadian Energy Markets and supplies as it relates to U.S.

PETER

Location: Westin Calgary, Brownlee room, 320 4th Ave. SW Calgary



Mr. Jim Fox, Vice President of the Integrated Energy Information and Analysis Business Unit, National Energy Board. Jim Fox leads the National Energy Board's Integrated Energy and Information and Analysis (IEIA) Business Unit. This unit includes the Board's regulatory development, policy advice, energy market monitoring and energy publications functions.

Jim began his career at the National Energy Board as a regulatory economist. After considerable experience analyzing financial and physical regulatory issues, he moved on to project management and then to leading a team in the Applications Business Unit. Jim then moved on to lead the Board's regulatory development process, amending regulations, developing new regulatory tools and creating partnerships with other governments and

agencies. Jim became the Vice President for the Integrated Energy Information and Analysis Business Unit in 2012.

Jim holds an undergraduate degree in economics from the University of Alberta and a MBA from the University of Calgary.

Meet in hotel lobby at 6:00 to walk to restaurant.

6:30-8:30PM Closing Dinner

Topic: Review what was discussed throughout the week.

Location: Modern Steak, 100 8th Avenue, SE, Calgary, Alberta T2G 5P6